

# CAREER OPPORTUNITY

## MANAGER - PROJECT MANAGEMENT SERVICES



RAM is a technical consultancy providing Project Management, Construction Management, Engineering and Advisory services across Canada. RAM is searching for a motivated and energetic individual to Manage our Project Management Team in Vancouver, BC. The successful candidate will be an individual that enjoys a challenging, professional and dynamic workplace and contributing to the success of a hardworking team.

### More About This Role

RAM's Project Management Team (PMT) are infrastructure delivery experts. Our experienced, in-house professionals have built cruise ship piers, rapid transit projects, utilities, overpasses, and highways for public and private clients. Due to extensive growth, our team requires a Manager for our PMT. Working under the Director of Project Management, this individual will be responsible for acting as the lead on RFP responses, managing the PMT, and acting as a project lead on high profile projects.

Further Responsibilities include the following:

#### **Project Delivery**

- Overall project leadership;
- Manage consultants/contractors and respond to technical inquiries;

Our Core Values are:

1. Safety
2. Innovation
3. Integrity
4. Sustainability
5. Fun

- Prepare, develop, and report on project scopes, risk, schedules and budget;
- Team leadership, including the coordination of resources;
- Meeting/workshop facilitation and leadership;
- Provide technical and administrative support through all phases of projects;
- Contract administration leadership;
- Stakeholder management and engagement;
- Permitting management;
- Communication management;
- Indigenous engagement;
- Project reporting (via meeting minutes, project status reports/memos, etc.), and field reviews; and
- Monitor budget and progress on projects
- Act as the key contact on projects with clients, stakeholders, sub-consultants, contractors and support staff;
- Chair and attend project and site meetings and communicate directly with clients, maintaining a respectful and professional working relationship;
- Lead, mentor and develop Assistant Project Managers, Project Manager, and Senior Project Managers.

#### **Business Development**

- Responsible for Business Development and the pursuit of new clients for the Project Management (PM) division including tracking and evaluating all opportunities;
- Actively contribute to growing RAM's revenue and obtain client satisfaction by performance excellence;
- Lead and participate in RFP processes for various PM opportunities;
- Collaborate with other divisions to actively promote RAM and its other services;

#### **People Management**

- Lead the PM team, manage people, and advise on training and professional development for staff;
- Manage company staff working on specific projects in project management roles;
- Set key performance indicators for the division and staff;
- Develop project schedules and coordinating resources;

- Identify and secure partnership opportunities;
- Maintain key client relationships; and
- Assist with recruiting key staff;

### ➔ Ideal Candidate Requirements

- Bachelor's Degree in Civil, Electrical, or Mechanical Engineering;
- Registered Professional Engineer (P.Eng.) with EGBC, or Registered Applied Science Technologist (AScT) with ASTTBC considered an asset
- 10+ years experience as Project Manager on local infrastructure projects;
- Demonstrated experience and familiarity with MMCD, with the MMCD Certified Contract Administrator designation considered an asset;
- Experience managing a team of 5+ direct reports;
- Adept knowledge of applied design and construction methods;
- Effective verbal and written communication and presentation skills with project stakeholders, the public, clients, regulatory agencies and consultants/contractors;
- Excellent report and proposal writing skills;
- Experience assembling, managing and delivering construction contracts;
- High-level working knowledge of Microsoft Office Suite (Outlook, Word, Excel, SharePoint, and Project).
- Solid background with the application of project management best practices, tools, and techniques.
- Project Management Professional (PMP) designation with the Project Management Institute (PMI) considered an asset.

### ➔ Why You Should Join RAM

- New Downtown Office
- Cell Phone Allowance
- Tuition Reimbursement and Career Planning
- 100% Health Coverage including MSP and Extended Health Benefits
- RAM Intramural teams
- Office Social Hours
- Business Casual Environment
- Quarterly Office Events
- Office Potlucks
- Community Involvement Days
- Quarterly Goal Setting
- Annual Performance Planning and Salary Reviews

For three consecutive years, RAM has been ranked Canada's fastest growing professional services firm as per Canadian Business and Maclean's definitive ranking of Canada's Fastest-Growing Companies.

 Interested?

We encourage applications from all qualified individuals. If this opportunity sounds like the next step in your professional career, please send your resume in confidence to [careers@ramconsulting.com](mailto:careers@ramconsulting.com). RAM is committed to employment equity and hires based on merit.

We wish to thank all applicants for their interest and effort in applying for the position; however, only candidates selected for interviews will be contacted.

